

## PCBA Board Meeting Minutes



**Recorded by:**  
**Sue Foster Secretary**

**Date: April 18, 2021**

**President Rob called the GOTO conference call meeting to order at 9am.**

**Present:** Rob Foster, Sue Foster, Ed Faddies, Doug Moogk, Anne Strickland, Paul Martell, Debbie Harper, John Harper, Cheryl Peach, Bill Bowers, Gib McIlwrath, Tory Colling

### **No Declaration of interest**

#### **1. Approval of Previous Meeting Minutes March 21, 2021**

With small correction

**Moved to Accept: S. Foster Seconded: G McIlwrath MOTION CARRIED**

#### **2. Financial Report**

- Account Balance \$22,027
- Outstanding monies still to come in from some major sponsors.
- Last payment for winter patrol was issued.
- Directory printing cost still to be determined.

**Moved to Accept: D. Moogk Seconded: E. Faddies MOTION CARRIED**

#### **3. Winter Patrol**

- Last winter patrol was completed.
- Positive feedback on winter patrol from survey and various notes sent.
- Liked having the winter patrols posted on website and Facebook.
- Thanks to Tory and Nathan for the great work this year.

**Moved to accept report: T. Colling Seconded: D. Moogk MOTION CARRIED**

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### 4. Directory 2021

- Directory has been sent to the printer.
- 71 advertisers as compared to 53 last year, 24 new advertisers.
- 108 page directory as compared to 76 page last year.
- Once set by printer, will then be proof- read by Bill, Anne and Debbie.
- Anne will send list of advertisers to be deleted from the website so Rob can update.

**Moved to Accept Report: D. Harper Seconded: A. Strickland MOTION PASSED**

### 5. Membership

- Performed a final review of all Membership Application / Renewal Forms for the current year and updated the membership database (Excel) for all changes, corrections updates etc. The database is updated when the forms are received - this final review is to double-check all information accurately reflects the information on the forms.
- Prepared membership listings for the 2021 Directory as well as the List of New Members. These were saved as pdf files and sent to the Directory Editor.
- Working with Rob, the 2021-2022 Membership Application / Renewal Form was created.
- Using the updated form, individual member application forms for the 2021-2022 fiscal year were created by merging the data from the membership database into the updated form.
- Labels were printed to use on the Directory envelopes. This is done with templates on Avery.ca and importing the Membership Names and addresses from the membership database.
- Bill reminded all board members to complete membership application so contact info can be confirmed or changes can be made if required.

**Moved to Accept Report: B. Bowers Seconded: P Martell MOTION CARRIED**

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### 6. 75<sup>th</sup>. Anniversary Update

- After discussion with public health unit any events would have to have a security plan submitted and approved re Covid rules at the time of the event
- Will continue planning for all events for now, will be revisited at the next meeting after latest Covid-19 updates from the Province.
- June 27 Classic Car Tour may have the route changed, still to be determined.
- July 1 Teeswater Pipe Band questionable
- July 10 Kincardine theatre, a decision next meeting to cancel or postpone.
- July 28 Golf Tournament, dependent on Provincial restrictions.
- Banners PCBA has been in discussion with boat club. Banner design has been determined. Hardware for hanging cost estimate a little high, Rob will check with supplier and see if that can be reduced. More discussion with boat club before we proceed.

### 7. New Business/ Discussion

- On-line store update. John has been sourcing items of interest as determined by the Membership survey. Rob has been setting up the store on website. Will use e-transfer or cheques to make payment. Information will be sent to board for final approval before anything will be ordered or store opened.
- **FOCA Statement:** Cottagers and seasonal homes treat as LOCKDOWN. If visiting stay at cottages for 14 days and if possible, bring supplies with you. Follow all provincial and local guidelines and rules.
- A suggestion from Terry Peach re the PCBA hold a photo contest to engage more people in the area with the PCBA.
- A reminder from Bill to adjust the signing officers for the PCBA, his name will need to be removed.
- The sound system and barbecue that belong to the PCBA are still stored at the Community Centre. The propane tank at 500 Lighthouse.

**MEETING ADJOURNED AT 1050 am.    NEXT MEETING May 16 2021@ 9am**